**Jane Smith**

630 Chestnut Street 727-555-1212

Clearwater, FL 33756 [jsmith@email.com](mailto:jsmith@email.com)

**Education**

Clearwater High School, Clearwater, FL

20xx-20xx

**Experience**

**Pet Sitter**-Clearwater FL

20xx-Present

* Provides pet sitting services including dog walking, feeding and yard care

**Child Care**-Clearwater, FL

20xx-Present

* Provides child care for several families after school, weekends and during school vacations

**Achievements**

* AVID program, Clearwater High School 20xx-20xx

**Volunteer Experience**

* Suncoast Hospice 20xx-20xx
* City of Clearwater, Parks and Recreation 20xx-20xx

**Interests/Activities**

* Member of Clearwater High School Baseball Team 20xx-20xx
* SWAT (Students Working Against Tobacco) 20xx-20xx

**Computer Skills**

* Proficient with Microsoft Office
* Internet and Social Media